

**Attachment 4**

**LOT 3  
Case Study 1**

**REQUEST FORM**

**Request type: Fixed Price (FP)**

**Title:** Enterprise Architecture study

**Request Form ID** ECHA/2009/39/3-1  
**Framework Contract N°** ECHA/2009/39

**To**

Contractor: Your company  
Contact person: You  
Phone n°: Your phone  
FAX n°: your FAX

*Description of required service*

**Specifications:** see below.

**Expected start date:** 1/8/2009

**Delay for delivery** (e.g. in months) : 12 months maximum

**Place of delivery:** Helsinki

**Y/N date :** 15/06/2009

**Expected offer date (optional) :** 30/06/2009

**From the Agency**

## **1. CONTEXT/INTRODUCTION**

The European Chemicals Agency has an established technical infrastructure on which number of legacy applications run. These include a number of specialised applications for financial and human resources management together with several bespoke systems that support operational processes. Some of the bespoke systems expose business services external stakeholders over the Agency web portal.

With the objective of establishing a better alignment between business and technology, the Agency wishes to instantiate an Enterprise Architecture study.

## **2. DESCRIPTION OF DELIVERABLES**

- After 2 months: Analysis of the system with use case model and design model,
- After 4 months: Functional prototype of the system,
- After 9 months: First release of the system with its technical documentation,
- After 11 months: Final delivery of the system

## **3. WORK ENVIRONMENT/CONDITIONS**

The following technologies can be used for the system:

- Oracle 9i
- WebLogic 8.1
- Apache Web Server 3.1
- Internet Explorer 6

Developments will be made in Java with PL/SQL stored procedures

An UML tool will be used for design and modelling.

All documents must be provided in MS Word and PDF file formats

The following meetings have to be foreseen at the Agency's premises:

- A project kick-off meeting
- Monthly progress meetings

A monthly progress report has to be provided to the Agency by the Contractor.

## **4. CONTENTS OF THE OFFER**

**The offer must include a project plan, the roles, profiles and structure of the project team, the proposed workload of each member of the team.**

**The methodology that will be used for the project has to be described.**

**A technical proposal should as well been included in the offer.**

An offer should be produced so that the following aspects are clarified.

- 1) the approach followed,
- 2) the methodology used,
- 3) the resources considered necessary,
- 4) the approach to the production of the expected deliverable,
- 5) the major milestones of the plan.